

# **Incoming Exchange Student Application Guide**

North Carolina A&T State University  
Office of International Programs (OIP)  
1601 East Market Street, Room A-16, C.H. Moore Building, Greensboro, NC 27411  
(336) 334-7104

**Application Deadline: Fall Semester-Application should arrive by March 31  
Spring Semester- Application should arrive by October 1**

Thank you for your interest in North Carolina Agricultural and Technical State University. In order to be considered for exchange, please submit the following documents with your completed application form to the Office of International Programs:

- 2 Passport Photos**(write your name on the back of photo)
- Photocopy of the photo/signature page of your passport**
- 2 Academic Reference Forms**  
(each form must be completed by a different individual)
- Language Proficiency Report**
- Official transcripts**
- Personal Statement**
- Security Questionnaire**
- Statement of Financial Support**

## **Academic References**

Complete the first section of each Academic Reference Form; read the waiver and sign it if you wish.

You need academic references from two professors or instructors. Ask them to complete both sides of the form and return it to you in a sealed envelope with their signature overtop.

## **Language Proficiency Report**

If you are from a country where English is not the official language, you must take the TOEFL exam. NCA&T requires a minimum score of 550.

## **Official Transcripts**

Please include official transcripts from the registrar of each college or university you have attended. Your application cannot be processed without official transcripts.

## **Personal Statement**

Please answer the following question in a clear, thoughtfully prepared brief essay (300-500 words).

Introduce yourself and present your reasons for wanting to study at NCA&TSU. Tell us about strengths and special interests that may not be evident in other materials you have submitted. Explain why you are a strong candidate for study abroad, referring to your educational achievements, intellectual and personal interests, and career goals.

Your experience abroad will expose you to an academic system, culture, society and (possibly) economic conditions that are different from those of your home country. Reflect on some of the differences you expect to encounter and on what you hope to learn from them.





**PREFERRED COURSES**

Course Number	Course Title

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**PART III: Housing Information**

- **I DO** wish to reserve a room in a NCA&T residence hall. I have enclosed the housing application form and a non-refundable deposit of \$150.00 that will be applied toward my housing cost.
- **I DO NOT** wish to reserve a room in a residence hall, and I understand that I will be responsible for making my own housing arrangements off-campus.

**PART IV: CONDITIONS OF THE EXCHANGE**

I acknowledge that all my statements are complete and accurate to the best of my ability. I understand the following conditions concerning participation in this exchange:

1. Students are required to participate in an orientation program prior to the beginning of classes. Student must remain in continuous enrollment until the end of the semester and complete all final examinations.
2. A TOEFL score of **195/550** for undergraduate-level status and **213/550** for graduate-level status, OR a Cambridge First Certificate in English grade of 'C' for undergraduate-level status, is required before participating in this program.
3. Students requesting on-campus housing will be required to sign a contract with NCA&TSU Office of Housing and Residence Life upon arrival in the U.S. and will be responsible for payment of the room and boarding fees for the full period of the exchange.
4. To meet U.S. Immigration and Naturalization visa requirements, visiting students must be registered for at least 12 undergraduate or 9 graduate credit hours per semester.
5. Students must purchase NC A&T medical insurance for him/herself and any accompanying family members, payable in U.S. dollars upon arrival. The estimated cost of this insurance is \$\_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Mail this completed application to:**  
North Carolina Agricultural & Technical State University  
Office of International Programs  
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Greensboro, NC 27411